

PAR LEVEL OBSERVATION SHEET

Record actual use for four comparable weeks before setting or changing a par.

Business: _____ Area / Station: _____ Review month: _____

Item	Unit	Service Day	Week 1 Used	Week 2 Used	Week 3 Used	Week 4 Used	Current Par	Notes

After four weeks, enter this sheet into the management workbook to calculate average use, safety buffer and recommended par.