

DAILY PREP COUNT SHEET

Count what is usable before production begins. Enter the count into the daily planner to calculate the prep list.

Business: _____ Date: _____ Day: _____ Prep cook: _____ Shift lead: _____

Section	Prep Item	Location	Unit	On Hand	Already in Prep	Delivery Before Service	Notes / Quality Check

Next step: Enter these counts into the correct daily tab. The workbook subtracts stock, work in progress and deliveries from today's par.